

## LOXTON PARISH COUNCIL

### MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

17<sup>th</sup> May 2023

7.00 PM

**In attendance:** Chairman Shipton, Cllr Bassett, Cllr Davies and Cllr Eden.  
Also in attendance were one Resident and the Clerk

The Minutes were taken by Clerk Sally Ferguson.

(The Clerk witnessed all Councillors signing Acceptance of Office after non- contested election before the meeting opened)

01/23 -Cllr I. Shipton was proposed as Chairman and duly signed an acceptance of office.

02/23- Cllr. S. Bassett was proposed as Vice Chairman and duly signed an acceptance of office.

03/23 Apologies for absence- - There were no declarations of interest.

04/23- The Minutes of 20<sup>nd</sup> March 2023 were declared a true record and signed by the Chairman.

05/23- There were no Planning Applications to discuss.

06/23-Public speaking There was a brief discussion on road speeds and the Clerk mentioned possibility of a grant for a speed indicator Device from the Avon and Somerset Police Fund.

07/23 Correspondence. There was a letter from CCLA advising us of a change in administrator.

08/23-Standing Orders were approved, and it was resolved to adopt them for 2023-2024.

09/23 Financial Regulations were approved, and it was resolved to adopt them for 2023-2024.

10/23-It was resolved to remain as a member of ALCA and to support the Clerk's membership of SLCC.

11/23- It was resolved to approve the Asset Register with no amendments.

12/23- The criteria for adopting the General Power of Competence were met with two thirds of Members being elected and the Clerk holding a CiLCA qualification. It was resolved therefore to adopt the General Power of Competence for the current term of Office.

13/23 The Internal Auditor report was received and noted.

14/23 -The Annual Governance Statement 2022-2023 was approved and signed by the Chairman and the Clerk.

15/23- The Accounting Statements and the Certificate of Exemption for 2022-2023 were approved and signed by the RFO and the Chairman. It was confirmed that there were no conflicts of interest with BDO LLP and the Chairman and RFO signed to acknowledge this fact. The RFO announced the dates of the Inspection Period to be 5<sup>th</sup> June -14<sup>th</sup> July 2023

16/23 The payments for March, April and May and the payments in June were formally approved.

- Salary March £113.70+ £12.00 home expenses+ £23.75 (50% Clerks Manual) + £ 13.20 fuel to SLCC Meeting
- HMRC Tax March £28.40
- ALCA Annual Fee £71.71
- Loxton Hall Hire 2023 = £180.00
- Salary April £116.00 + home expenses £20.00+ fuel £6.03 (Internal Audit)
- Internal Auditor £25.00
- Npower = £7.24
- Salary May= £115.80 + £20.00 home expenses
- Payman (Payroll provider) = £96.00
- To approve necessary payments in June before the next meeting in July.
- To note Precept £2750.00 and Village Orderly Grant £100.00 have been received.

### 17/23\_Reports

- Unitary Councillor-Not present
- Highways/Footpaths -Nothing to report.
- Parish Acre- Nothing to report.
- Parish Orderly-Not present
- Community Hub- Cllr Davies updated the room on the arrival of the new Community Minibus and spoke about the fundraising team, and the introduction of private dinner parties for between 12 – 16 people. The chef would offer starters and desserts with a choice of three main courses. The participants could be transported by the hub minibus and bring their own drinks.

- There were no items to carry forward to the next meeting on Monday 3<sup>rd</sup> July at 7.00pm.

The meeting closed at 8.00pm.

**These Minutes were resolved as a true record and duly signed on Monday 3<sup>rd</sup> July 2023**